

Electoral Disclosure and Funding Act 2023 section 107

What is a party agent?

A party agent is a person who is responsible for the election campaign finances of a registered political party in a Tasmanian parliamentary election. This includes the management and disclosure of political donations and electoral expenditure under the *Electoral Disclosure and Funding Act 2023* for both their registered party, and on behalf of any House of Assembly Members or endorsed candidates for Assembly elections that are members of their registered party.

Why register a party agent?

Each registered party must register a party agent with the Tasmanian Electoral Commission to meet their disclosure and funding requirements under the *Electoral Disclosure and Funding Act 2023*. A registered party must submit this application to register their party agent within 30 days of either 1 July 2025 or the day on which the registered party becomes a registered party – whichever is later.

Who can be appointed as a party agent?

A registered party must appoint and register a party agent. A party agent must be a natural person (i.e. an individual person, and not a corporation or other group of persons), a senior office holder of the party, and enrolled to vote at Tasmanian parliamentary elections.

A party agent cannot be a person who has been:

- » sentenced to imprisonment for a term exceeding 2 years in relation to an offence
- » convicted of an electoral offence under the *Electoral Act 2004*, the *Electoral Disclosure and Funding Act 2023*, or any other law of Commonwealth, State or Territory relating to the election of members of parliament
- » convicted of an offence as an adult within the last 10 years involving fraud or dishonesty, or
- » any person who has been appointed to an office or position under the *Electoral Act 2004* (excluding those appointed as a registered officer or deputy registered officer).

Registering a party agent

If at any time a registered party does not have a party agent appointed and registered with the Tasmanian Electoral Commission, then the person who is the registered officer of the party under the *Electoral Act 2004* will be taken to be the party agent for the purposes of the *Electoral Disclosure and Funding Act 2023*.

If an application to register a party agent is made, it must include both a statement and a statutory declaration from the agent being appointed (see over the page for further details).

How to lodge this form

Completed applications and all documentation may be lodged in person, by post or by email:

In person:

Tasmanian Electoral Commission
294 Elizabeth Street, North Hobart TAS 7000

By post:

Tasmanian Electoral Commission
PO Box 307 Moonah TAS 7009

By email:

edf@tec.tas.gov.au

Queries? Please contact the TEC - 1800 801 701

Application to register a party agent

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Part A - Registration information (please print)

Family name	Given names		
Address			
Suburb	State	Postcode	
Occupation			
Email	Mobile phone	Other phone	

I wish to receive information from the Tasmanian Electoral Commission about the disclosure and funding obligations for the registered party I am the party agent for:


Y

Name of registered party the party agent will act for:

Party name

By signing this statement I agree to be appointed as the party agent in relation to the registered party listed above.

By signing this statement I give my consent for the Tasmanian Electoral Commission to check whether I have any convictions for an offence or there have been any findings of guilt made against me in relation to an offence of a type that would disqualify me from being a party agent.

Date	DD / MM / YYYY	Signature	
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Note: the Tasmanian Electoral Commission must be notified of any changes to the registration information above within 30 days of the change. Please use the *Change of registration details* form.

Party's endorsement of party agent

Name of registered officer: (may be the same individual as the party agent)

I (the registered officer of the above party) endorse this registration of a party agent:

Y N

Date	DD / MM / YYYY	Signature	
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Who can access this information?

Section 130 of the *Electoral Disclosure and Funding Act 2023* allows for public inspection of a copy of the Register of Party Agents at the Tasmanian Electoral Commission's office. This copy will not include the address of any individual that does not appear on the State electoral roll, nor will it include the contact phone or email address of any individuals or entities.

The Tasmanian Electoral Commission will also publish a copy of the Register of Party Agents to its website. This copy will not include the address of any individuals, nor the contact phone or email address of any individuals or entities.

Failure to provide complete and accurate information about the party agent being registered may result in the Commission not accepting the registration.

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Part B - Statutory declaration by party agent (please print)

I,

Full name

of

Residential address

Suburb

State

Postcode

Occupation

Do solemnly and sincerely declare that:

I am enrolled to vote at Tasmanian parliamentary elections.

I am not appointed to any office or position under the Electoral Act 2004.

I have not been:

- » Sentenced, in relation to an offence, to imprisonment for a term exceeding 2 years, or
- » Convicted of an electoral offence, within the meaning of the Electoral Act 2004
- » Convicted of an offence under the Electoral Disclosure and Funding Act 2023 or a law, of the Commonwealth, another State or a Territory, that is a law relating to the election of members of parliament, or
- » Within the previous 10 years, convicted of an offence, committed as an adult, involving fraud or dishonesty.

I make this solemn declaration under the Oaths Act 2001.

Declared at (location)

Signature of party agent

Date

DD / MM / YYYY

Before me,

Witnessed by (select one): Justice of the Peace Commissioner for Declarations Authorised person

JP stamp here (or JP number if stamp unavailable)

Family name

Given name

Occupation of Commissioner for Declarations or authorised person

Date

DD / MM / YYYY

Signature of witness

Visit justice.tas.gov.au for information about witnessing a document

For more information about party agents, please visit tec.tas.gov.au