

Electoral Disclosure and Funding Act 2023 section 137

Who should use this form?

An eligible registered party's agent or an independent House of Assembly candidate must use this form to make a payment claim from the Election Campaigns Fund for electoral expenditure incurred during an election campaign period for a House of Assembly general election or by-election.

What must be submitted with this form?

The *Electoral Disclosure and Funding Act 2023* and the *Election Campaigns Fund payment claims guideline* set out specific requirements for what must be included in an electoral expenditure claim. The Tasmanian Electoral Commission has provided a template that party agents or independent House of Assembly candidates may use to make a claim, to help them include all required information.

A party agent must lodge separate copies of this form for each House of Assembly division in which a claim is made.

Note: in addition to the required details for each expenditure claim, a copy of the invoice, receipt or logbook entry (whichever applies) for the expenditure must be included with this claim.

When to lodge this form?

An Election Campaigns Fund claim must be made **within 120 days** of the day for the return of writs for the election. If the payment claim is successful, payment will be made via EFT within 60 days of the claim's lodgement with the Tasmanian Electoral Commission.

How to lodge this form

Completed applications and all documentation may be lodged in person, by post or by email:

In person:

Tasmanian Electoral Commission
294 Elizabeth Street, North Hobart TAS 7000

By post:

Tasmanian Electoral Commission
PO Box 307 Moonah TAS 7009

By email:

edf@tec.tas.gov.au

Queries? Please contact the TEC - 1800 801 701

Who can access this information?

Section 145 of the *Electoral Disclosure and Funding Act 2023* requires the publication of all claims for the Election Campaigns Fund on the Tasmanian Electoral Commission's website (with contact information, bank account details and signatures redacted). The Commission will also maintain a copy of all claims and supporting documents at their office for public inspection during normal business hours.

For more information about the Election Campaigns Fund, please visit tec.tas.gov.au

Electoral Disclosure and Funding Act 2023 section 137

Part A - Details of person making a claim (please print)

Family name		Given names	
Postal address			
Suburb		State	Postcode
Email	Mobile phone	Other phone	

I am a: (tick one)

Registered party agent

Independent House of Assembly candidate

Division

Name of registered party (for party agents)

Name/s of eligible endorsed candidates in this division: (for party agents)

Candidate name	Candidate name
Candidate name	Candidate name
Candidate name	Candidate name
Candidate name	

I am making a claim for a: (tick the relevant election)

General election

By-election

Year

Was a claim for an advance payment made for the above election: (party agents tick one)

Yes

No

Details of campaign account for payment

Name on account	
Bank name	BSB number (6 numbers)
Account number (9 numbers)	

Part B - Statutory declaration
Part C - Candidate direct payment details

Electoral Disclosure and Funding Act 2023 section 137

Part B – Statutory declaration (please print)

I,

Full name

of

Residential address

Suburb

State

Postcode

Occupation

do solemnly and sincerely declare that:

The contents of this form and the attached claim details are true and correct.

I have included the relevant information as required by the Electoral Disclosure and Funding Act 2023 and the Election Campaigns Fund payment claims guideline.

I make this solemn declaration under the Oaths Act 2001.

Declared at (location)

Signature of official agent

Date

DD / MM / YYYY



Before me,

Witnessed by (select one): Justice of the Peace Commissioner for Declarations Authorised person

JP stamp here (or JP number if stamp unavailable)

Family name

Given name

Occupation of Commissioner for Declarations or authorised person

Date

DD / MM / YYYY

Signature of witness



Visit justice.tas.gov.au for information about witnessing a document

Part C – Candidate direct payment details 

Electoral Disclosure and Funding Act 2023 section 137

Part C – Details for direct candidate payment

To be completed by party agents only where a portion of a claim is to be paid directly to a candidate

Candidate family name

Candidate given names

Amount to be paid to candidate:

Candidate's account details

Name on account

Bank name

BSB number
(6 numbers)

Account number
(9 numbers)

Candidate declaration (for Part C only)

I confirm that the above bank account details are correct for payment of a portion of an Election Campaigns Fund claim to me (a candidate) by a registered party.

Candidate name

Date

DD / MM / YYYY

Signature

