

Legislative Council candidate election expenditure return

Electoral Act 2004 section 161

What is this form for?

This form is to be used for a candidate to declare their election expenditure in a Legislative Council election.

Two parts must be completed before lodging the form: **Part A** (candidate declaration) and **Part B** (expenditure).

How to use this form

Part A: The candidate declaration is to be completed and signed by the candidate and witnessed by a Justice of the Peace or a Commissioner for Declarations.

The declaration allows a candidate to specify their 'election agent', should they choose to appoint one, who may incur or authorise expenditure on their behalf as provided for in Section 158 of the *Electoral Act 2004*. Refer to the Candidate Handbook for further information about election agents.

Part B: In the categories provided, please list items of election expenditure, including:

- » details of the expenditure item,
- » details of the service/product provider,
- » the cost incurred, and
- » the date of payment.

You can also [download the election expenditure template](#) as a Microsoft Excel document, which can be completed and printed for inclusion with your declaration.

This return is to be accompanied by any invoice, account or receipt in respect of each item of **election expenditure that exceeds \$20**. We strongly recommend you retain your own copy of these documents. 'Election expenditure' is defined in section 5 of the *Electoral Act 2004*.

How to lodge this form

Completed forms may be lodged personally, forwarded by email, or posted so as to be **received by the Electoral Commissioner within 60 days** after the day on which the result of the election is declared.

This form is to be accompanied by evidence of election expenditure outlined in the 'How to use this form' section above.

In person:

Tasmanian Electoral Commission
Level 3, 169 Main Road Moonah TAS 7009

By email:

returns@tec.tas.gov.au

By post:

Tasmanian Electoral Commission
PO Box 307 Moonah TAS 7009

Queries? Please contact the TEC - 1800 801 701

Part A – Candidate declaration

Division

Electoral Act 2004 section 161

Candidate details (please print)

Family name

Given names

Residential address

Locality

State

Postcode

Postal address
(if different from residential)

Locality

State

Postcode

Mobile

Email

Name of election agent

Candidate's declaration

I, the above named candidate, make the following return of all election expenditure incurred by me, or my election agent on my behalf, in connection with the 2025 Legislative Council elections held on 24/05/2025.

I am aware that the expenditure limit for the year 2025 is \$20,000.

I solemnly and sincerely declare that this return is true in every particular and that, except as appears in this return, I have not and no person has with my authority:

- » paid any amount by way of relevant electoral expenditure that was incurred on my behalf in connection with this election; or
- » incurred any such expenditure or any liability for any such expenditure; or
- » given or promised any reward, office, employment, or valuable consideration on account or in respect of any such expenditure.

I make this solemn declaration under the Oaths Act 2001.

Declared at (location)

Date

DD / MM / YYYY

Signature
of candidate

Before me,

Witnessed by (select one): Justice of the Peace Commissioner for Declarations Authorised person

JP stamp here (or JP number if stamp unavailable)

Family name

Given name

Occupation of Commissioner for Declarations or authorised person

Date

DD / MM / YYYY

Signature of witness

Visit justice.tas.gov.au for information about witnessing a document

Part B – Expenditure

Only include expenditure incurred for this election

Signs (e.g. design, printing, material for erecting)

Item details		Amount	Receipt? <input type="checkbox"/> Y <input type="checkbox"/> N
Supplier	Date		
Item details		Amount	Receipt? <input type="checkbox"/> Y <input type="checkbox"/> N
Supplier	Date		
Item details		Amount	Receipt? <input type="checkbox"/> Y <input type="checkbox"/> N
Supplier	Date		
Item details		Amount	Receipt? <input type="checkbox"/> Y <input type="checkbox"/> N
Supplier	Date		
Item details		Amount	Receipt? <input type="checkbox"/> Y <input type="checkbox"/> N
Supplier	Date		
		Subtotal	<input style="width: 100px; height: 30px;" type="text"/>

Brochures, flyers & letters (e.g. design, printing, envelopes, postage, delivery, other material)

Item details		Amount	Receipt? <input type="checkbox"/> Y <input type="checkbox"/> N
Supplier	Date		
Item details		Amount	Receipt? <input type="checkbox"/> Y <input type="checkbox"/> N
Supplier	Date		
Item details		Amount	Receipt? <input type="checkbox"/> Y <input type="checkbox"/> N
Supplier	Date		
Item details		Amount	Receipt? <input type="checkbox"/> Y <input type="checkbox"/> N
Supplier	Date		
Item details		Amount	Receipt? <input type="checkbox"/> Y <input type="checkbox"/> N
Supplier	Date		
		Subtotal	<input style="width: 100px; height: 30px;" type="text"/>

OFFICE USE ONLY

Candidate name

Division

Election agent

Part B – Expenditure

Only include expenditure incurred for this election

Advertising (e.g. print media, TV & radio, online advertising, website development, production, SMS/telephone)

Item details		Amount	Receipt? <input type="checkbox"/> Y <input type="checkbox"/> N
Supplier	Date		
Item details		Amount	Receipt? <input type="checkbox"/> Y <input type="checkbox"/> N
Supplier	Date		
Item details		Amount	Receipt? <input type="checkbox"/> Y <input type="checkbox"/> N
Supplier	Date		
Item details		Amount	Receipt? <input type="checkbox"/> Y <input type="checkbox"/> N
Supplier	Date		
Item details		Amount	Receipt? <input type="checkbox"/> Y <input type="checkbox"/> N
Supplier	Date		
		Subtotal	<input style="width: 100px; height: 30px;" type="text"/>

Other areas of expenditure (e.g. Campaign launch & activities, staff, costs to support volunteers)

Item details		Amount	Receipt? <input type="checkbox"/> Y <input type="checkbox"/> N
Supplier	Date		
Item details		Amount	Receipt? <input type="checkbox"/> Y <input type="checkbox"/> N
Supplier	Date		
Item details		Amount	Receipt? <input type="checkbox"/> Y <input type="checkbox"/> N
Supplier	Date		
Item details		Amount	Receipt? <input type="checkbox"/> Y <input type="checkbox"/> N
Supplier	Date		
Item details		Amount	Receipt? <input type="checkbox"/> Y <input type="checkbox"/> N
Supplier	Date		
		Subtotal	<input style="width: 100px; height: 30px;" type="text"/>

OFFICE USE ONLY

Candidate name

Division

Election agent

Part B – Expenditure

Only include expenditure incurred for this election

Disputed and unpaid claims

In addition to the above, I am aware of the following disputed and unpaid claims for election expenditures incurred in connection with this election by me or my election agent on my behalf.

Item details		Amount	Receipt?
Supplier	Date		<input type="checkbox"/> Y <input type="checkbox"/> N
Item details		Amount	Receipt?
Supplier	Date		<input type="checkbox"/> Y <input type="checkbox"/> N
Item details		Amount	Receipt?
Supplier	Date		<input type="checkbox"/> Y <input type="checkbox"/> N
Item details		Amount	Receipt?
Supplier	Date		<input type="checkbox"/> Y <input type="checkbox"/> N
Item details		Amount	Receipt?
Supplier	Date		<input type="checkbox"/> Y <input type="checkbox"/> N
Item details		Amount	Receipt?
Supplier	Date		<input type="checkbox"/> Y <input type="checkbox"/> N
		Subtotal	<input type="text"/>

Expenditure summary

Category	Amount
Signs	<input type="text"/>
Brochures, flyers & letters	<input type="text"/>
Advertising	<input type="text"/>
Other areas of expenditure	<input type="text"/>
Disputed claims	<input type="text"/>
Total	<input type="text"/>

OFFICE USE ONLY

Candidate name

Division

Election agent